

Richmond/Wayne County COVID-19 Subsidy Application

Applicant Information

Name

Phone

Email

Home Address

Business Information

Name of Business

Business Website

Address

Phone

Email

Business Type

Entity identification Number (EIN)

Year Established

Number of Employees as
of 3/15/2020

Current Number
of Employees

Number of Current
Employees Residing in
Wayne County, IN

Owner, if different than applicant:

Owner's Name

Owner's Residential Address

Owner's Phone

Owner's Email

Please provide the contact information, for your lender, lessor or utility company in the appropriate section below.

Lender's Name

Lender's Address

Name of Lender Contact

Lender Contact's Phone and/or Email

Lessor's Name

Lessor's Address

Name of Lessor Contact

Lessor Contact's Phone and/or Email

Utility Name

Utility Address

Name of Utility Contact

Utility Contact's Phone and/or Email

Utility Name

Utility Address

Name of Utility Contact

Utility Contact's Phone and/or Email

Are payroll taxes current?	Are both real and/or personal property taxes current?	Are your 2020 revenues down 20% or more compared to 2019?	Are more than 70% of your sales generated by food?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Tell Us Your Story

Summarize how your business has been affected by the COVID-19 pandemic and economic downturn?

Are you currently operational?

Yes, fully operational *Partially operational* *Not operational*

Were you fully operation on March 15, 2020?

Yes, fully operational *Partially operational* *Not operational*

Have you applied for other assistance programs? Check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Center City Development Corporation COVID-19 Response Program | <input type="checkbox"/> Heart of Hagerstown Grant Program |
| <input type="checkbox"/> SBA Payroll Protection Program | <input type="checkbox"/> Wayne County COVID-19 Small Business Loan Program |
| <input type="checkbox"/> SBA Economic Injury Disaster Loan | <input type="checkbox"/> SBA Express Bridge Loan |
| | <input type="checkbox"/> SBA Debt Relief |

If you applied for programs listed above, which did you receive funding and for what amount?

Summarize how you are adapting to these uncertain times as a business. What have you done recently to maintain sales, reduce anticipated debt or expenses, etc.?

Amount of Funding Requested (*up to \$3,000*)

Documents to include in application submission

1. A copy of the front and back of driver's license or government issued ID. This must belong to the owner of the restaurant to establish Wayne County residence.
2. A copy of the current lease agreement or mortgage statement or utility statement.
3. Point of Sale report showing 70% of revenue generated by food sales.
4. Year-End Profit and Loss statements for 2019 and 2020.
5. Current Balance Sheet.

By checking the boxes below, the Applicant agrees to the following terms:

- Applicant is duly registered and in good standing with the Indiana Secretary of State's Office
- Applicant acknowledges that the Richmond/Wayne County COVID-19 Subsidy Review Committee complies with the Indiana public access laws and Applicant shall clearly and conspicuously mark all proprietary and confidential information with the label "CONFIDENTIAL – PROPRIETARY INFORMATION"; however, without incurring any liability to Applicant, Richmond Corporate Counsel will ultimately determine which documents must be disclosed under Indiana law, if requested.
- Applicant acknowledges that the Subsidy Program is competitive and applying for the Subsidy Program does not guarantee that Applicant will be selected for participation or receive any funds as a result of applying.
- None of Applicant's directors, executives or leadership team is a public servant of Wayne County Government or Richmond City Government, including but without limitation, serving on a board or commission.
- If selected for the Subsidy Program, Applicant agrees to share ongoing job data one year after the conclusion of the program.
- If selected for the Subsidy Program, Applicant agrees to participate in a paperless system, including but without limitation, requests for additional information, legal notices and communication by email, and electronic means.
- On behalf of the Applicant and under penalties of perjury, I (person submitting application), herby affirm that all information submitted in this application is true and correct.

Date Submitted

Submitted By