

**ECONOMIC DEVELOPMENT CORPORATION
OF WAYNE COUNTY, INDIANA
Board Meeting Minutes
Monday, October 7, 2019**

BOARD MEMBERS PRESENT: Frame, Golden, Leisure, Parker, Templin, Turner, Warner, Zaleski

BOARD MEMBERS ABSENT: Bolser, Salazar, Yaeger

STAFF PRESENT: Shaffer, Doty, Mitchell

GUESTS PRESENT: Burns, Denny – Wayne County Commissioner
Crist, DeWayne – Indiana American Water
Oler, Ron – Richmond Common Council
Sowers, Geoge – EDC Attorney
Thurlow, Kim – Ivy Tech Community College

I. CALL TO ORDER

Board Chair Robert Warner called the meeting of the Board of Directors of the Economic Development Corporation of Wayne County, Indiana to order at 4:00 p.m. on Monday, October 7, 2019 in the EDC board room.

II. APPROVAL OF MINUTES

Warner stated the minutes from the September 9th, 2019 board meeting were on pages 2 - 4. *Motion to approve September 9th minutes as presented by Leisure, second by Frame. Motion carried*

III. TREASURER'S REPORT

Templin reported the EDC was under budget MTD by \$26,594.49 and under budget YTD by \$128,917.84. Templin reported there was a credit to the professional/contractual line due to a payment made for industrial park planning that should have come from encumbered funds. Templin also reported several projects were underway, especially in marketing that would result in a decrease amount the EDC was under budget for 2019.

Motion by Parker, second by Turner to approve the September 2019 financials as presented. Motion carried.

IV. COMMITTEE REPORTS

- A. Executive Committee** – Warner reported the executive committee met on October 3rd, 2019. Main topics included updates on the office manager position, changes in the proposed 2020 budget, selection of the nominating committee, and project updates.
- B. Industrial Park Committee** – The committee did not meet in October.
- C. Marketing and Communication Committee** – Doty reported the committee met and discussed ongoing projects with IronGate Creative, the Home in Wayne Instagram Photo Challenge, and the ½ ad and website advertising for the annual edition of Livability Magazine.

V. EDC STAFF REPORTS

Doty – Doty reported her report for the marketing committee reflected the work she had been doing in the month of September.

Mitchell – Mitchell reported on workforce development projects including Manufacturing Day activities. She said 199 students from 4 school districts toured 7 businesses on Manufacturing Day. Mitchell also reported 285 WorkKey assessments were scheduled and as a result we will reach our maintaining goal for our CWRC designation. Mitchell reported she continued to work on industrial park planning. She and Shaffer were also working on expansion projects.

Shaffer – Shaffer reported September had been busy in terms of investment projects. She stated Wayne County is on the short list for Project Festival, an out-of-state company representing a \$8.5 million investment, 30 new jobs paying an average rate of \$26 an hour. Shaffer also reported she was working on two local expansions. BRE 1806 had accepted an incentive proposal for a project investing \$9 million and creating 34 new jobs paying an average hourly wage of \$22. This project involves adding a production line and space to an existing facility.

Shaffer provided an update on the 21st Century Talent region. Nine of ten counties had agreed to participate. A meeting is scheduled later in October to develop county-wide workforce development plans that will then be developed into a regional plan. Shaffer said she would have more information coming in November.

Shaffer told the board discussions with WWRSD continue. The sanitary board is currently reviewing the latest proposal made by the county regarding the construction of a new treatment plant.

Shaffer reported an office manager had been hired. Theresa Lindsey will begin on October 17th. Shaffer says Lindsey is very knowledgeable in economic development and workforce development and brings 17 years of HR experience as well. Lindsey worked as a small business adviser with the Small Business Development Center when it was hosted by the EDC. Shaffer says Lindsey brings a lot of great experience to the position.

VI. OTHER BUSINESS

a. Nominating Committee

According to the EDC bylaws voting by the board to form a nominating committee for 2020 officers occurs in October. Board members voted for members who were not currently officers to form the nominating committee. The chair of the board is an automatic member who then appoints a chair of the committee from those elected. The following board members will serve on the nominating committee: Time Frame, Beth Leisure and Roger Golden.

b. 2020 Budget Approval

Shaffer presented the draft of the 2020 budget with some changes recently made. Shaffer said she reduced the amount of the professional/contractual line by \$2,000 and increased the salary and benefits line because she was able to hire a candidate for the office manager position who would be able to take over the accounting right away instead of having to contract it out. Overall the budget was reduced by \$605.91 Shaffer said she would like approval of the 2020 budget to take to Wayne County Council for their consideration.

Motion by Zaleski, second by Turner to approve the 2020 budget. Motion carried.

VII. ADJOURNMENT

Warner adjourned the meeting at 4:16 p.m.

**NEXT BOARD MEETING – Monday, November 4, 2019
at EDC of Wayne County, Richmond, Indiana at 4:00 p.m.**