

**ECONOMIC DEVELOPMENT CORPORATION  
OF WAYNE COUNTY, INDIANA  
Board Meeting Minutes  
Monday, January 13, 2025**

**BOARD MEMBERS PRESENT:** Ballenger, Cenova, Foster, Johnson, King, Tanner, White

**BOARD MEMBERS VIRTUAL:** Smith

**BOARD MEMBERS ABSENT:** Gaddis, Robinson, Van Der Burgt,

**STAFF PRESENT:** Shaffer, Doty, Fisher, Lindsey, Mitchell

**GUESTS PRESENT:** George Sowers– EDC Counsel  
Gary Saunders – Wayne County Council  
Mayor Ron Oler – City of Richmond  
Millie Emery – Western Wayne News  
Jerry Purcell - Richmond Common Council

**1. CALL TO ORDER**

Board Chair Jim Tanner called the meeting of the Board of Directors of the Economic Development Corporation of Wayne County, Indiana to order at 4:00 p.m. on January 13, 2025. Tanner introduced our new board members, Rodger Smith was appointed by Wayne County Council, Brian Ballenger was appointed by Wayne County Area Chamber of Commerce, and Greg White was appointed by Centerville Town Council.

**2. APPROVAL OF MINUTES**

**a. 2024 December Minutes**

Tanner stated the minutes from December 10, 2024, board meeting need to be reviewed and approved. No corrections were noted.

*Motion to approve December 10, board minutes as presented by King and seconded by Johnson. Roll Call.  
Motion carried.*

**3. TREASURER’S REPORT**

**a. 2024 December Financial Report**

King reviewed the Income Statement for the Economic Development Corporation of Wayne County, IN and reported that the EDC was over budget for the month by \$3,921.36 and under YTD by \$85,154.67. He stated the following items are over budget 3312 Legal Services by \$4,670 due to Sowers’ legal services, 3323 Travel Lodging and Meals by \$1,265.97 due to staff attending several conferences during December, and 3392 Advertising & PR by \$16,386.34 due to encumbering \$18,000 for use in 2025.

*Motion to approve December financials as presented by Johnson and seconded by Cenova. Roll Call.  
Motion carried.*

**b. Year-end Transfers**

King requested that Shaffer report the following 2024 Account Transfers: \$2.05 from 2229 Other Supplies to 2211 Office Supplies; \$2,120 from 3320 Contractual/Professional Services to 3312 Legal Services; \$50 from 3350 Insurance-Umbrella Miscellaneous to 3346 Insurance Liability, and \$21 from 3343 Vehicle Insurance to 3349 Insurance General. These transfers are needed to balance out those line items over budget YTD.

*Motion to approve 2024 year-end transfer of funds as presented by King and seconded by Foster. Roll Call.  
Motion carried.*

**c. 2024 Funds to be returned to Consolidated EDIT Fund**

Shaffer reported the 2024 unused funds to be returned to the Consolidated EDIT Fund total \$85,368.10. She said we do not return these funds until we receive our first budget installment for the new year.

*Motion by Johnson, seconded by Ballenger to approve the return of \$85,368.10 to the Consolidated EDIT Fund. Roll call.*

*Motion carried.*

**d. Wayne Bank Resolution**

Shaffer explained the Wayne Bank Resolution is to ensure the new officers/signers are added to the EDC bank accounts and that the previous officers/signers need to be removed from our account.

*Motion to approve the Wayne Bank Resolution as presented by Foster, seconded by Johnson. Roll Coll.*

*Motion carried.*

**4. CHAIR'S REPORT**

Tanner reported that work continues on changes to our EDIT Grant Guidelines. We want to ensure we get the viewpoints of all board members, and make changes that will support our long standing local companies and to be successful in our efforts to attract new businesses to Wayne County. This will come back before the board next month.

**5. STAFF REPORTS FOR DECEMBER**

Lindsey stated that Beck's Seed and Indiana Farm Bureau were looking for nominations for Indiana Farm Family of the Year so she nominated Tim and Julie Frame of The Barn at Helm, and they won. They were excited and so appreciative of the nomination and winning the award. They will have the opportunity to train at Purdue and participate in several other events.

Doty reported our Home in Wayne rebrand project has started to work on website revisions. We are excited to share that we will have an article in the Livability Magazine in their Quality of Life section.

Shaffer stated that she, Mitchell, and Lindsey have been working on several new attraction projects and incentive proposals the past few months. We are working with several site selectors from various areas and are hoping these connections will bring more opportunities to Wayne County. She gave an update on MakeMyMove stating we currently have 21 remote workers that have moved to Wayne County. We currently have 9 spots available, 4 in accepted status and 6 offers. She attended the last of planned visits to town councils to communicate the benefits of their participation in county-wide economic development.

**6. Other Business**

**a. Conflict of Interest and Confidentiality Agreements**

Shaffer announced that we have confidentiality agreements, and conflict of interest forms for all board members to fill out and return to Fisher.

Shaffer reported that we are waiting for Richmond Common Council to determine who they are appointing to our board of directors for 2025. For that reason, we have one open board seat.

**7. ADJOURNMENT**

Tanner adjourned the meeting at 4:25 p.m.

**NEXT BOARD MEETING – Monday, February 3, at 4:00 p.m.**

Agenda Items					
Board Member	Approval of December Minutes	Treasurer's Report for December	Year-End Transfers	Proposed Return of 2024 Funds to Consolidated EDIT	Wayne Bank Resolution
Ballenger	Y	Y	Y	2nd	Y
Cenova	Y	2nd	Y	Y	Y
Foster	Y	Y	2nd	Y	1st
Gaddis					
Johnson	2nd	1st	Y	1st	2nd
King	1st	Y	1st	Y	Y
Robinson					
Smith	Y	Y	Y	Y	Y
Tanner	Y	Y	Y	Y	Y
Van Der Burgt					
White	Y	Y	Y	Y	Y

Key
1st - motion made
2nd - motion seconded
Y - yes vote
N - no vote
A - abstained
I - Ineligible to vote
Blank indicates absence